

NOTICE AND AGENDA OF PUBLIC MEETING OF
THE GOVERNING BOARD OF
HIGHLAND PREP

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Highland Prep's Governing Board and to the general public that the Highland Prep's Governing Board will hold a meeting open to the public on May 23rd, 2017, beginning at 9:00 am to be held at 1431 East Campbell Ave. Suite 100, Phoenix, AZ 85014.

Disabled persons in need of special accommodations should contact Dr. Kerry Clark at 602-745-3800 at least 24 hours prior to the scheduled meeting time.

The agenda for the meeting is as follows:

- I. Call to Order.
- II. Call to the Public. This is the time for the public to comment. Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.
- III. School Governance.
 1. Approval of Highland Prep's application to become a 501(C) (3) not for profit organization.
 2. Approval and adoption of the Final Accounting Policies and Procedures Manual.
 3. Approval and adoption of the Procurement Policy and USFRS exemption for the Highland Prep Governing Board.
 4. Approval and adoption of the Conflict of Interest Policy for the Highland Prep Governing Board.
- IV. Summary of Current Events.

The Executive Director or a member of the board may present a brief summary of current events pursuant to A.R.S. § 38-431.02(K). The Board will not discuss or take action on any current event summary.

A copy of the background material provided to Governing Board members for this meeting is available for public inspection at the School's office, 15600 W. Hearn Road, Surprise, AZ 85379.

Dated this 22nd day of May, 2017